Dear Parent / Carer,

I am writing to inform you that, following a review of the Year 9 option process, we have decided to move the Year 9 Parents' Evening scheduled for Wednesday 24th March forward to **Wednesday 10th March**, (please see the timeline below for more detail on the options process).

TIME LINE

Monday 8th February OPTION BOOKLET ISSUED.

Monday 22nd February TUTOR REVIEW DAY.
An excellent opportunity to further discuss your child's progress and success in year 9 with their tutor.

Wednesday 24th February Year 9 CURRICULUM AWARENESS EVENING.
The chance to hear an outline of the Year 10 and 11 curriculum.

Wednesday 10th March Year 9 PARENTS' EVENING.
An evening to discuss progress and future potential in individual subject areas.

Friday 12th March RETURN DAY FOR OPTION FORMS.

I realise that this may cause inconvenience to you and apologise if this is the case. We are endeavouring to put in place a process that provides the best possible information for you and your son / daughter at the most appropriate times. We feel that this change will enable us meet this goal.

Please accept my apologies for any inconvenience this may cause.

Yours faithfully,

J Clemmet

Director of Curriculum