

# Acceptable Computer and Internet Use Statement

The computer system is owned by the academy and is made available to students to further their education. The academy's Computer and Internet Use Policy has been drawn up to protect all parties - the students, the staff and the academy.

The academy reserves the right to examine or delete any files that may be held on its computer system or to monitor any Internet sites visited.

Students requesting use of the computer systems and / or Internet access should sign a copy of this Acceptable Computer and Internet Use Statement and return it to the Network Manager for approval. Internet Access will only be made available when this form has been signed. This statement also applies to the use of the student's own personal devices capable of accessing the internet. The same sanctions shall apply irrespective of the method used to access the internet.

- ◆ Access should only be made via the authorised account and password, which should not be made available to any other person.
- ◆ Activity that threatens the operation of the academy's ICT systems or activity that attacks or corrupts other systems is forbidden.
- ◆ I will be responsible for all e-mails sent and for contacts made that may result in e-mail being received.
- ◆ Posting anonymous messages and forwarding chain letters is forbidden.
- ◆ Copyright of materials must be respected.
- ◆ All Internet activity should be appropriate to the student's education. Legitimate private interests may be followed where these cause no difficulties for other users and do not compromise school use.
- ◆ Use for personal financial gain, gambling, political purposes or advertising is forbidden.
- ◆ Any e-mail / messages using any other platform that I send will be polite and sensible. I will not divulge personal details about myself or any other person. This is particularly important as e-mail can be forwarded or inadvertently be sent to the wrong person.
- ◆ I will only access sites and materials relevant to my work in school. I will be aware when I am accessing inappropriate materials and should expect to have my permission to use the system removed.
- ◆ I understand that any breach of these conditions may lead to me having my permission to use the system removed and the possibility of other disciplinary sanctions being applied.

Name: \_\_\_\_\_ Tutor Group: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Parent / Carer Signature: \_\_\_\_\_

To be signed by parent / carer and student and returned to ICT Support so account can be enabled